



Gloucestershire Cricket Foundation

Urban Cricket Development Officer – Job Description

Role:	Urban Cricket Development Officer
Organisation:	Gloucestershire Cricket Foundation
Contract:	Full Time - 37.5 hours a week
Responsible to:	Operations Manager
Salary:	£22,000 to £25,000 per annum (depending on experience), plus benefits

Safeguarding Statement

Gloucestershire Cricket is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safe recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our services.

Job purpose and focus

Our vision at the Gloucestershire Cricket Foundation is to create a fun and inclusive environment where all people can fulfil their potential through cricket. We aim to improve peoples' lives through the power of cricket, by developing and delivering fun, safe, inclusive year-round cricket activity for people of all abilities in both urban and rural locations.

It is an exciting time for cricket as the game continues to evolve and reach new audiences in the heart of communities. The Urban Cricket Development Officer will play a key role in the reimagining of the game of cricket within the county as part of our 5-year strategy '[Inspiring Gloucestershire](#)', with a focus on the diverse communities of Bristol and Gloucester.

Our ambition is to give more people the opportunity to engage with cricket more often in different settings by making the game more inclusive and sustainable while being accessible to communities who have traditionally found access to sport challenging. We want to build on the successes of engaging with new audiences and develop a broader cricket offer to make the game easily available to people already playing and ignite curiosity in those who don't, so they too will have a bat and ball in hand.

Cricket is evolving and transforming from a game traditionally played during the summer in whites on a leisurely afternoon, to one that is colourful and vibrant with a variety of formats making it accessible and inclusive to all people of different abilities and social backgrounds. Its evolution is moving from a

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summer game played on traditional village greens to a year-round offer played in a variety of locations, such as indoor sports halls, inner city Multi Use Games Areas and community halls with either hard or soft balls, wooden or plastic bats, allowing the game to fit in with different lifestyles in various communities.

These changes, coupled with a higher profile for the game, have created more opportunities for bats and balls to be in people's hands playing cricket right in the heart of their communities, and the Gloucestershire Cricket Foundation are proud to be part of this growth while maintaining and building on this success.

Main responsibilities of this role:

- Successful delivery of Chance to Shine Street
- Grow the game and opportunities to participate in cricket in Gloucestershire focusing on Bristol and Gloucester
- Develop a cricket strategy for Bristol and Gloucester which engages with diverse communities
- Cultivate and support a range of ethnically diverse clubs with junior sections
- Collaborative approach to building the Women and Girls cricket offer
- Enhance the number of active coaches and officials from a range of communities
- Build and support a volunteer base
- Co-ordinate and co-deliver a schools' programme providing pathway opportunities to play
- Create city-based All Stars and Dynamos Cricket programmes at cricket clubs and/or community settings
- Design, develop, and deliver social impact and community engagement programmes
- Organise and deliver cricket festivals and competitions
- Maintain relationships with programme partners such as the ECB and Chance to Shine
- Identity, establish, and sustain influential community partnerships
- Support City Councils to achieve sport and physical activity objectives
- Data capture to monitor and evaluate projects
- Generate reports for funders
- Create content for social media and website
- Other duties as required by the line manager

The successful post holder will:

- Be enthusiastic to improving the opportunities for people to play cricket
- Be committed to their own personal development
- Play an active role in the professional development of colleagues and programme activators

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- Always represent the Gloucestershire Cricket Foundation in a positive and professional manner
- Ensure the health, safety, and welfare of participants, partners, and yourself
- Conduct sessions in accordance with the appropriate ECB guidelines and good practice
- Take part in other activities as and when required
- Perform all duties in an equitable manner

Qualifications and experience

Essential

- High levels of energy and enthusiasm and the desire to succeed
- Experience and examples of successful project management
- Experience of working in school, club, and/or community settings
- Foundation 1 or a commitment to achieving this within a short period of time
- Ability to prioritise and work to deadlines
- Plan and implement high quality, varied and creative physical activity and/or cricket sessions
- Effective communicator and confident at developing and building professional relationships
- Confident leadership skills
- Engaging and ability to develop volunteers
- Ability to work independently, as part of a team and collaboratively
- Excellent administrative skills and evidence of programme work
- Computer literate and effective user of Word, Excel, Outlook, and other Microsoft programs
- Understand the role of social media and the importance of marketing to increase exposure
- Safeguarding trained or a commitment to achieving this within a short period of time
- First Aid trained or a commitment to achieving this within a short period of time
- ECB Enhanced DBS checked or commitment to complete process prior to start date
- Ability to travel independently between sites and hold a full and valid driving license

Desirable

- Understanding and experience of a variety of Cricket Development programmes
- Developing programmes in urban environments
- Managing and executing a cricket coaching or other sporting programme
- Working with and inspiring community groups to play and be physically active
- Monitoring and evaluating the impact of sessions and programmes
- Teaching/coaching children of all ages

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Supervision and work planning

The Urban Cricket Development Officer will be employed by Gloucestershire Cricket Foundation and line managed by the Operations Manager. The Officer will work across the County of Gloucestershire and the City of Bristol and will have their offices at Seat Unique Stadium, Nevil Road, Bristol, BS7 9EJ.

The employee will be expected to complete at least 37.5 hours in a week. The employee will not normally be required to work before 9am, however, due to the nature of the work involved in this position, the employee will be required to work some evenings and possibly weekends. A degree of flexibility can be offered, and the post holder will be required to carry out their duties at such times and on such days that are the most effective to perform the responsibilities of the position.

General

This job description outlines the principal accountabilities/main duties relating to this post and does not describe in detail all the duties required to carry them out. Other duties may be required to be undertaken from time to time as directed by the Gloucestershire Cricket Foundation.

If you have any questions about the role, then please feel free to contact Chris Munden via 07557 924941 or email chris.munden@gloucestershirecricketfoundation.org

To apply please complete the [Microsoft Form](#). Whilst you will supply your name and email address the application process will be anonymised before review by our recruitment panel; only at this point will your details be used to communicate about the next stage in the process.

If shortlisted, the second stage will request you to submit your CV and covering letter to enable final shortlisting for invitation to face to face interviews, which will include tasks and a structured interview.

- Deadline for applications is midnight on **Sunday, 19th June**.
- Shortlisting will take place during the middle part of the following week and contact will be made with all applicants by end of play on **Friday, 24th June**.
- Interviews will take place at the Seat Unique Stadium, Nevil Road, Bristol, BS7 9EJ, the week of **Monday, 27th June**.

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